



## ORINDA HIKING CLUB POLICIES

### HIKE PARTICIPATION

All hikers 18 or over are welcome to go on day hikes sponsored by the Club, provided they sign the release of liability on the hike sign-in sheet before that hike. Hike and trip leaders have the authority to screen participants. If the leaders judge that a person is not properly equipped, not qualified to participate, or has been disruptive on a previous hike by not following the Club's or leader's guidelines, that person may be denied participation in that day's hike or walk. Sorry but no dogs are allowed on Club hikes.

### PRIVACY

Club mailing lists are not to be used by anyone to solicit business unless approved by the Board of Directors. You may not use the Club roster for distributing jokes or chain mail, selling or promoting products or services, advocating political opinions, soliciting clients, or for any purpose other than those approved by the Orinda Hiking Club Board of Directors.

### DUES

Annual dues are due in January. Any dues collected from members who join after October 1 will be applied to the next year's dues as a courtesy.

### TRIP PARTICIPATION

When there are more applicants than can be accommodated on a trip, applications will be evaluated as follows:

- First priority will be given to OHC members<sup>1</sup> whose deposits are received by the priority date stated in the Trip Flyer and who have either:
  - During the previous six-month OHC Day Hike Schedule<sup>2</sup> led a day hike or supplied refreshments for a day hike in which they participated on the hike or
  - During the previous two six-month schedules, led an extended trip.
- Second priority will be given to OHC members whose deposits are received by the priority date cited in the Trip Flyer and who have participated in at least two Club day hikes in the six months prior to the priority date for that Trip.
- Third priority will be given to other OHC members.

All applications received after the priority date given in the Trip Flyer will be considered, based on the date of receipt of the application.

### TRIP REFUND POLICY

Trip applicants who cancel within 30 days of notice of selection for a trip will receive a full refund of their deposit. Participants who cancel more than 30 days after notice of selection for the trip and who do not find an appropriate replacement will have their deposit held until the end of the trip, and any refund due them shall be reduced by any resulting cost increase to the other participants. If a participant's cancellation would result in increased costs to the other trip participants, the canceling participant will be responsible for such additional costs, not to exceed the amount of deposit(s) made prior to the date of cancellation.

### CARPOOL REIMBURSEMENT

The Club encourages the use of carpools to reduce travel costs and to reduce Club hikers' impacts on the environment. The Club recommends that the total round-trip cost of a carpool trip for a day hike or a domestic trip be based on the costs of any tolls, entrance fees, parking, and a reimbursement rate of \$0.50 per mile. That total cost should be shared by all the passengers, including the driver. Domestic trip leaders should explain the policy during pre-trip meetings. Day hike leaders should provide a recommended dollar contribution per rider in the hike announcement, based on 4 hikers per vehicle.

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<sup>1</sup> "OHC members" are people whose payment of dues to the Orinda Hiking Club is current.

<sup>2</sup> For Trip Flyers appearing in the January or April Newsletters the "previous six-month OHC Day Hike Schedule" is July through December of the previous year. For Trip Flyers appearing in the July or October Newsletters the "previous six-month OHC Day Hike Schedule" is January through June of the same year.